



Access Colorado tax returns, payment history, and other information through Revenue Online. Offering these services online, in one central place, will help you quickly and easily submit documents online and transact tax business with the department.

**Convenient | Current | Customer Service**

# Now That's Green!

The following business tax account types may be accessed through Revenue Online:

- Corporation Income
- Exempt Fuel Refunds
- Fiduciary Income
- International Fuel Tax Agreement
- Partnership Income
- Retailer's Use Tax
- Sales Tax
- Withholding Tax

**Revenue Online Account Access for Business** includes the following services for Colorado taxes:

- Access Your Tax Account (Sign Up/Login)
- Add Power of Attorney for all tax matters
- Add Third Party access to Revenue Online account
- Address Change
- Amend a Return
- Balance Inquiry
- Copy of Return
- File a Protest
- File a Return (including "zero" returns and multiple location sales tax returns)
- Make a Payment



- Manage online account access
- Set up access to the tax account for more than one person in the business
- Upload E-Filer Attachments (supporting tax documentation)
- View Letters from the department
- View Payments

**Specific services by tax type include:**

**File Sales Tax in XML or Excel spreadsheet format** for a business with multiple locations and make a payment.

**Withholding Tax**

- Sign up as a Withholding Submitter on behalf of a business/client
- Submit withholding annual reconciliation statements (electronic files or type them in)

**File Consumer Use Tax Returns** for individuals and businesses and make a payment.

**File Special Event Sales Tax Returns** for individuals or businesses that sell at craft fairs, shows or other similar events and make a payment.



Revenue Online is available at:  
[www.Colorado.gov/RevenueOnline](http://www.Colorado.gov/RevenueOnline)

**CLICK the button!**





# What's Revenue Online!

## Business



Revenue Online not only provides more information than has been available in the past, but it also provides enhanced security for users.

Revenue Online offers the option of doing any of following without a Login ID and Password for your business account.

- Add Power of Attorney
- File a Return (special event sales tax and consumer use tax)
- Make a Payment
- Upload E-File Attachment documentation (income tax)
- Verify multiple location/branch account numbers (before you file sales tax)
- Verify a Colorado sales tax license
- Check county and city sales tax rates
- Verify the sales tax rates at a business's location(s)
- Obtain a sales tax rate chart for a specific tax percentage
- Find tax sales tax rates by address

When you do set up a Login ID/Password, you may do these things from inside your account and monitor your account activity.

**How Do I Sign Up for Revenue Online?** Go to Revenue Online and click on the Business button. Then under **AccessAccount** click on Sign Up. You may View Tutorial to see the steps in the process. Be sure you have as much information about your account in front of you, such as department-issued Colorado Account Number (CAN); zip code on your account and your most recent Colorado tax return. If you have not yet filed a return, you may Request a Letter ID number to be mailed to the address we have on your account. Then you can use the Letter ID number in the Sign Up process. You must have a Colorado tax account to use Revenue Online.

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A Web site where taxpayers and tax professionals can immediately and securely conduct business with the Colorado Department of Revenue on their computers, laptops, smartphones and tablets. Similar to accessing your bank account online.

